



To the Honorable Council
City of Norfolk, Virginia

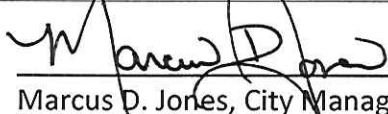
January 14, 2014

From: George M. Homewood, AICP, CFM, Acting
Planning Director

Subject: Amend a previously granted
Special Exception to operate an
Entertainment Establishment with
alcoholic beverages at 330 West 22nd
Street, Suite 104 and 105
– Sassi Cakes and Sweets

Reviewed:  Ronald H. Williams, Jr., Assistant City
Manager

Ward/Superward: 2/6

Approved:  Marcus D. Jones, City Manager

Item Number: R-7

- I. **Recommendation:** Approval, considering compliance with *Zoning Ordinance* requirements and consistency with approved plans.
- II. **Applicant:** Sassi Cakes and Sweets by Stephanie Wadnola
330 West 22nd Street, Suite 104 and 105
- III. **Description**
The request would allow Sassi Cakes and Sweets to increase bakery operating hours, and add additional forms of entertainment.
- IV. **Analysis**
The site is located along the northern side of 22nd Street within a portion of the Ghent Business District that is comprised of commercial and light industrial uses.

Plan Analysis

- The proposed amendment to the Special Exception is consistent with *plaNorfolk2030*, which designates this site as Commercial.

Zoning Analysis

- The site is located within the C-2 (Corridor Commercial), and 21st Street PCO (21st Street Pedestrian Commercial Overlay) zoning districts which permit the proposed use by Special Exception.

	Current	Proposed
Hours of Operation	11:00 a.m. until 2:00 a.m. Seven days a week	9:00 a.m. until 2:00 a.m. Seven days a week
Hours for the Sale of Alcoholic Beverages and Hours for Entertainment	11:00 a.m. until 2:00 a.m. Seven days a week	Unchanged
Capacity (with dance floor)	N/A	54 seats indoors 16 seats outdoors 80 Total Capacity
Capacity (without dance floor)	58 seats indoors 36 seats outdoors 100 Total Capacity	58 seats indoors 36 seats outdoors 99 Total Capacity
Entertainment	<ul style="list-style-type: none"> • Four member live band • Spoken word • Karaoke 	<ul style="list-style-type: none"> • Four member live band • Karaoke • Disc Jockey • Cultural Dance • Performance Dancing

- Special Exception history:

City Council Approval	Applicant	Changes
August 2011	Sassi Cakes and Sweets by Stephanie Wadnola	Initial application (Eating and Drinking)
December 2012	Sassi Cakes and Sweets by Stephanie Wadnola	Addition of entertainment
Pending	Sassi Cakes and Sweets by Stephanie Wadnola	Additional hours and new forms of entertainment

Traffic Analysis

- The Institute of Transportation Engineers forecasts travel for restaurants based upon the total seating of an establishment.
 - Since no increase in indoor seating is being proposed for the site, no additional trips are projected.

V. Financial Impact

The applicant is current on all real estate taxes.

VI. Environmental

- This site is located in a district that permits this use.
- The changes proposed to this use should not have an adverse impact on the surrounding uses.

VII. Community Outreach/Notification

- Legal notice was posted on the property on November 12.
- Letters were sent to the Ghent Neighborhood League and Ghent Business Association on November 21.
- Letters were mailed to all property owners within 300 feet of the property on December 5.
- Notice was sent to the civic leagues by the Department of Communications on December 5.
- Legal notification was placed in *The Virginian-Pilot* on December 5 and 12.
- The Planning Commission Public Hearing was held on December 19, 2013.
- Public notification was conducted through the City of Norfolk's agenda notification process.

VIII. Board/Commission Action

By a vote of **7 to 0**, the Planning Commission recommended that the request for Special Exception be **approved**, subject to the conditions outlined in the attached ordinance.

IX. Coordination/Outreach

This report has been coordinated with the Department of Planning and Community Development and the City Attorney's Office.

Supporting Material from the Department of Planning and Community Development:

- Proponents and Opponents
- Ordinance
- Location Map
- Zoning Map
- 1000' Radii Map of Entertainment Establishments
- Application
- Letter to the Civic League
- Letter to the Business Association

Proponents and Opponents

Proponents

Stephanie Wadnola – Applicant
330 W. 22nd Street
Norfolk, VA 23517


Opponents

None

Form and Correctness Approved:

By 
Office of the City Attorney

Contents Approved: 

By 
DEPT.

NORFOLK, VIRGINIA

ORDINANCE No.

AN ORDINANCE GRANTING A SPECIAL EXCEPTION TO SASSI, INC. AUTHORIZING THE OPERATION OF AN ENTERTAINMENT ESTABLISHMENT ON PROPERTY LOCATED AT 330 WEST 22ND STREET, SUITES 104 AND 105.

- - -

BE IT ORDAINED by the Council of the City of Norfolk:

Section 1:- That a Special Exception is hereby granted to Sassi, Inc., authorizing the operation of an entertainment establishment named "Sassi Cakes & Sweets" on property located at 330 West 22nd Street, suites 104 and 105. The property which is the subject of this Special Exception is more fully described as follows:

Property fronting 102 feet, more or less, along the northern line of West 22nd Street, beginning 232 feet, more or less, from the western line of Llewellyn Avenue and extending westwardly; premises numbered 330 West 22nd Street, suites 104 and 105.

Section 2:- That the Special Exception granted hereby shall be subject to the following conditions:

- (a) The hours of operation for the establishment shall be from 9:00 a.m. until 2:00 a.m. the following morning, seven days per week. No use of the establishment outside the hours of operation listed herein shall be permitted.
- (b) The hours of operation for the sale of alcoholic beverages and for entertainment shall be from 11:00 a.m. until 2:00 a.m. the following morning, seven days a week. No sale of the alcoholic beverages and no entertainment outside the hours of operation listed herein shall be permitted.

- (c) The seating for the establishment shall not exceed 58 seats indoors, 36 seats outdoors, and the total occupant capacity, including employees, shall not exceed 99 people.
- (d) This special exception shall terminate in the event of a change in ownership of the establishment and may be revoked in the event of a change in the operation or management of the establishment as described in the Description of Operations set forth in "Exhibit A," attached hereto, provided that no termination in the event of a change in ownership of the establishment shall be effective until 120 days after the change or until a new special exception is granted showing the new owner, whichever is earlier. Notwithstanding the above, no violation of this condition shall be deemed to have occurred if the only change in management is a result of one or more of the members of the management team identified in the Description of Operations ceasing to work at the establishment.
- (e) Entertainment shall only be provided indoors and shall be limited to live bands having no more than (4) members, karaoke, disc jockey, poetry reading, spoken word performances, keyboardist and cultural dance, defined for the purposes of this ordinance alone as a form of dance unique in style and appearance to a specific cultural group. Examples include, but are not limited to, belly dance, flamenco dance, hula, and geisha dance. No form of dance which does not meet all of the following characteristics shall be considered cultural dance for purposes of this ordinance:
 - i. Cultural dancers shall not perform nude or semi-nude, but shall perform in a state of dress more modest than semi-nude, as those terms are defined herein.
 - ii. For the purposes of this ordinance, the term "nude" means to be undressed completely, and the term "semi-nude" means to be in any state of dress in which opaque clothing

covers no more than the genitals, pubic region, buttocks, areola and nipple of the breast, as well as portions of the body covered by supporting straps or devices. Examples of "semi-nude" dress include but are not limited to a state of dress consisting of a bikini or equivalent clothing.

iii. Cultural dancers shall not physically touch or be physically touched by spectators while performing.

(f) In addition to the above, the following restrictions shall apply to all cultural dance performances:

i. Cultural dancers shall not use the following items and accessories when performing, for safety reasons: swords, weapons of any kind, lit candles, or lit torches. Notwithstanding this provision, at the discretion of the grantee of this Special Exception, dancers may use prop swords and prop weapons. For purposes of this ordinance, the adjective "prop" means a fake sword or weapon, similar to those used by actors on the stage, not designed for or capable of causing injury. Such "prop" swords or weapons shall be either made of wood, or if made of metal, shall be blunt with no cutting edge.

ii. At the discretion of the grantee of this Special Exception, customers may tip dancers at the conclusion of a performance. Spectators shall not physically touch a dancer when tipping.

(g) The provisions of this ordinance concerning cultural dance are not intended, nor shall they be applied, to impose any limitation or restriction on the content of cultural dance performances at the subject property. Cultural dance performances, should they degenerate to the point of involving obscenity or nude or semi-nude dance performances, shall be subject to all the usual prohibitions upon such performances in bars

and restaurants selling alcohol under the laws and regulations of the Commonwealth of Virginia and the ordinances and regulations of the City of Norfolk. These restrictions include but are not limited to such prohibitions upon obscene performances as are found in Chapter 28 of the Code of the City of Norfolk (1979), as amended, or Chapter 8, Article 5 of Title 18.2 of the Code of Virginia, (1950), as amended (both concerning obscenity). These restrictions also include all prohibitions upon nude and semi-nude dancing, designed to alleviate the negative secondary effects thereof, as authorized in such cases as Barnes v. Glen Theatre, Inc., 501 US 560 (1991) and City of Erie v. Pap's A.M., 529 US 277 (2000), as may be found in the statutes, regulations, or ordinances of the Commonwealth of Virginia and the City of Norfolk, including but not limited to Sections 28-11 and 28-12 of the Code of the City of Norfolk (1979), as amended, concerning public nudity and indecent exposure, and the regulations of the Alcoholic Beverage Control Board of the Commonwealth of Virginia, as amended.

- (h) The dance floor shall not exceed 40 square feet and shall be located as indicated on the floor plan attached hereto and marked as "Exhibit B" The dance floor shall be constructed of a different material than the primary floor material.
- (i) The layout of the establishment shall adhere to the specifications of any of the floor plans attached hereto at "Exhibit B".
- (j) No door to the establishment which opens onto or faces a public right-of-way shall be propped open during any time that entertainment is being provided.
- (k) The establishment shall maintain a current, active business license at all times while in operation.
- (l) The establishment shall remain current on all food and beverage taxes and business personal

property taxes which may become due while it is in operation.

- (m) No public telephone(s) shall be permitted on the exterior of the property. Any public phone(s) on the interior of the building shall be located in an area within full view of the establishment's staff and shall not be permitted within any restroom.
- (n) During all hours of operation, the establishment operator shall be responsible for maintaining those portions of public rights-of-way improved by sidewalk and portions of any parking lot adjacent to the premises regulated by the Special Exception so as to keep such areas free of litter, refuse, solid waste, and any bodily discharge.
- (o) The establishment shall maintain a designated driver program which shall provide, at minimum, that designated drivers may be served non-alcoholic beverages at no charge. The establishment shall describe the program in writing and its availability shall be made known to patrons via either a printed card placed on each table and on the bar.
- (p) The establishment shall maintain a designated driver program which shall provide, at minimum, that designated drivers may be served non-alcoholic beverages at no charge. The establishment shall describe the program in writing and its availability shall be made known to patrons via either a printed card placed on each table and on the bar or a description printed on the menu
- (q) The business authorized by this Special Exception shall be conducted in accordance with the Description of Operations set forth in "Exhibit A," attached hereto. The representations made in "Exhibit A" shall be binding upon all owners, operators and managers who operate and/or manage the premises covered by this Special Exception. Should any owner, operator or manager desire to operate the business in a manner different than

as represented in "Exhibit A," a new Special Exception must be obtained prior to implementing such change. Where any limitation or representation contained in "Exhibit A" is inconsistent with any condition of this ordinance, the conditions of this ordinance shall govern.

- (r) The violation of any requirement, limitation, or restriction imposed by the Virginia ABC Commission shall be deemed a violation of this Special Exception. This Special Exception may be revoked for any violation of a general or specific condition, including a condition incorporated by reference and including a condition arising from requirements, limitations, or restrictions imposed by the ABC Commission or by Virginia law.
- (s) Neither the establishment nor any portion of it shall be leased, let, or used by any third party to stage an event for profit. No outside promoter shall be permitted to use, operate, rent, or host any event on the premises.
- (t) An ABC manager, employed and compensated by the applicant, shall be present at all events held on the premises. This manager shall supervise the event at all times. The ABC manager shall be present on the premises at least one hour prior to the beginning of the event and shall remain on the premises until the event is concluded and the establishment is secured and locked. If alcohol is not served or consumed, a responsible supervisor, employed and compensated by the applicant, shall perform this function.
- (u) In addition to the ABC manager or supervisor the applicant shall provide such additional paid staff as may be necessary to coordinate, supervise, and manage any event held on the premises.
- (v) The establishment manager shall notify the Commissioner of the Revenue no less than 72 hours prior to the commencement of any event at which a cover charge is to be collected.

(w) A binder or folder containing documentation relating to the operation of the establishment shall be kept on the premises at all times and shall be produced upon request made by any person. For purposes of this section, the documentation relating to the operation of the establishment shall include copies of the following:

- (1) This Special Exception;
- (2) Any ABC license(s);
- (3) Any occupancy permit(s);
- (4) Certifications of all persons who work on the premises as a security guard;
- (5) All fire code certifications, including alarm and sprinkler inspection records;
- (6) Any health department permit(s);
- (7) The emergency action plan required under the Fire Prevention Code;
- (8) The names, addresses, and phone numbers of all persons who manage or supervise the establishment at any time;
- (9) The establishment's designated driver program; and
- (10) The establishment's Security Plan.

(x) The business shall provide in-house security or retain the services of a licensed security firm to provide security services at a rate of one security guard per 50 guest occupants on the property whenever occupancy shall exceed 74 people or when otherwise required by at least 36 hours prior written notice of the Fire Marshall, Chief of Police, or any designee of either. After 8:00 p.m. each Friday and Saturday as well as during special events, a security supervisor certified in accordance with the requirements of

the Virginia Department of Criminal Justice Services shall be present on the property.

- (y) The written security plan submitted to the City as part of the application for this Special Exception and on file with the Department of Planning shall remain in full force and effect at all times while the establishment is in operation.

Section 3:- That the City Council hereby determines that the Special Exception granted herein complies with each of the requirements of §25-7 of the Zoning Ordinance of the City of Norfolk, 1992 (as amended), namely that:

- (a) The proposed use and development will be in harmony with the objectives and policies of the adopted General Plan of Norfolk and with the general and specific purposes for which this ordinance was enacted and for which the regulation of the district in question were established;
- (b) The proposed use and development will not substantially diminish or impair the value of the property within the neighborhood in which it is located;
- (c) The proposed use and development will not have an adverse effect upon the character of the area or the public health, safety and general welfare. Conditions may be applied to the proposed use and development, as specified in Section 25-8 below, to mitigate potential adverse impacts;
- (d) The proposed use and development will be constructed, arranged and operated so as not to interfere with the use and development of neighboring property in accordance with the applicable district regulations;
- (e) The proposed use and development will be served adequately by essential public facilities and services such as streets, public utilities, drainage structures, police and fire protection, refuse disposal, parks, libraries, and schools;

- (f) The proposed use and development will not cause undue traffic congestion nor draw significant amounts of traffic through residential streets;
- (g) The proposed use and development will not result in the destruction, loss or damage of natural, scenic or historic features of significant importance;
- (h) The proposed use and development will not cause substantial air, water, soil or noise pollution or other types of pollution which cannot be mitigated;
- (i) The proposed use and development will not cause a negative cumulative effect, when its effect is considered in conjunction with the cumulative effect of various special exception uses of all types on the immediate neighborhood and the effect of the proposed type of special exception use on the city as a whole;
- (j) The proposed use and development complies with all additional standards imposed on it by the particular provisions of the ordinance authorizing such use; and
- (k) No application for a special exception shall be recommended or granted until any and all delinquent real estate taxes owed to the City of Norfolk on the subject property have been paid.

Section 4:- That the Special Exception granted hereby amends the previously granted special exception permitting an Entertainment Establishment on this property, adopted on December 11, 2012, (Ordinance No. 44,939) and all provisions and conditions previously approved are entirely superseded by the terms of this Special Exception.

Section 5:- That this ordinance shall be in effect from the date of its adoption.

ATTACHMENTS:

Exhibit A (3 pages)

Exhibit B (6 pages)

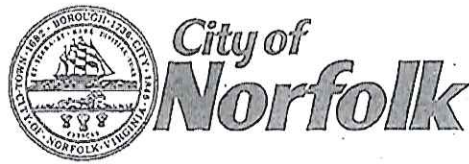


EXHIBIT "A"

Description of Operations
Entertainment Establishment

Date of Application 9/28/2013

Trade name of business: Sassi Cakes & Sweets

Address of business: 330 W 23rd St. Suite 104-105

Name(s) of business owner(s)* Stephanie Wadnoda for Sassi, Inc.

Name(s) of property owner(s)* Claus Ihlemann for Palace Station, LLC

Name(s) of business manager(s)/operator(s): Stephanie Wadnoda, Cory Evans

Daytime telephone number: (757) 321-6759

* If business or property owner is an LLC or Corporation, all partners must be listed.

1. Proposed Hours of Operation:

Facility
Weekday From 9am To 2am
Friday From 9am To 2am
Saturday From 9am To 2am
Sunday From 9am To 2am

Alcoholic Beverage Sales
Weekday From 11am To 2am
Friday From 11am To 2am
Saturday From 11am To 2am
Sunday From 11am To 2am

2. Type of alcoholic beverage applied for:

☒ Beer ☒ Wine ☒ Mixed Beverage

Exhibit A
Entertainment Establishment
Page 2

3. Will video games, pool tables, game boards or other types of entertainment be provided?
☒ Yes ☐ No

3a. If yes, please describe type and number of each game to be provided:

Bingo, Trivia

4. Will patrons ever be charged to enter the establishment?
☒ Yes ☐ No

4a. If yes, why:

Certain special events, Charity events

4b. Which days of the week will there be a cover charge (circle all applicable days):

Monday Tuesday Wednesday Thursday Friday
Saturday Sunday

5. Will the facility or a portion of the facility be available for private parties?
☒ Yes ☐ No

5a. If yes, explain:

Birthdays, Anniversary,
Corporate Occasions, Baby Showers,
Bridal Parties, Charity events

Exhibit A
Entertainment Establishment
Page 3

6. Will a third party (promoter) be permitted to lease, let or use the establishment?
☐ Yes ☒ No

6a. If yes, explain:

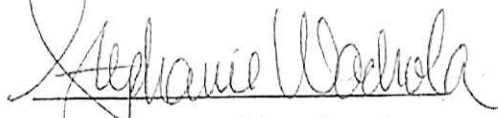
7. Type of ABC license applied for (check all applicable boxes):
☒ On-Premises ☐ Off-Premises (second application required)

8. Will there ever be a minimum age limit?
☒ Yes ☐ No

9. Will there be smoking in the establishment?
☐ Yes ☒ No

10. Additional comments/description/operational characteristics:

We are an upscale dessert lounge where people
can come and socialize and network among themselves


Signature of Applicant

Option A

**Exhibit A – Floor Plan(s) Worksheet
Entertainment Establishment**

- Complete this worksheet based for each floor plan submitted with application.
- Floor plan(s) must be prepared by a registered design professional and include:
 - Tables/seats
 - Restroom facilities
 - Bar
 - Ingress and egress
 - Standing room
 - Disc Jockey/Band/Entertainment area)
 - Outdoor seating
 - Total maximum capacity (including employees)

1. Total capacity

a. Indoor

Number of seats (not including bar seats)

Number of bar seats

Standing room

48
10
0

4 member band

b. Outdoor

Number of seats

32

c. Number of employees

5

Total Occupancy

(Indoor/Outdoor seats, standing room and employees) = 99

2. Entertainment

List ANY type of entertainment proposed other than a 3 member live band, karaoke, comedian, or poetry reading.

Spoken word, Karaoke,
4 piece band

3. Will a dance floor be provided?

☐ Yes ☒ No

3a. If yes,

Square footage of establishment _____

Square footage of dance floor _____

- If a disc jockey is proposed, a dance floor must be provided.
- If the dance floor is more than 10% of the square footage of the establishment, a Dance Hall permit is required.

DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT

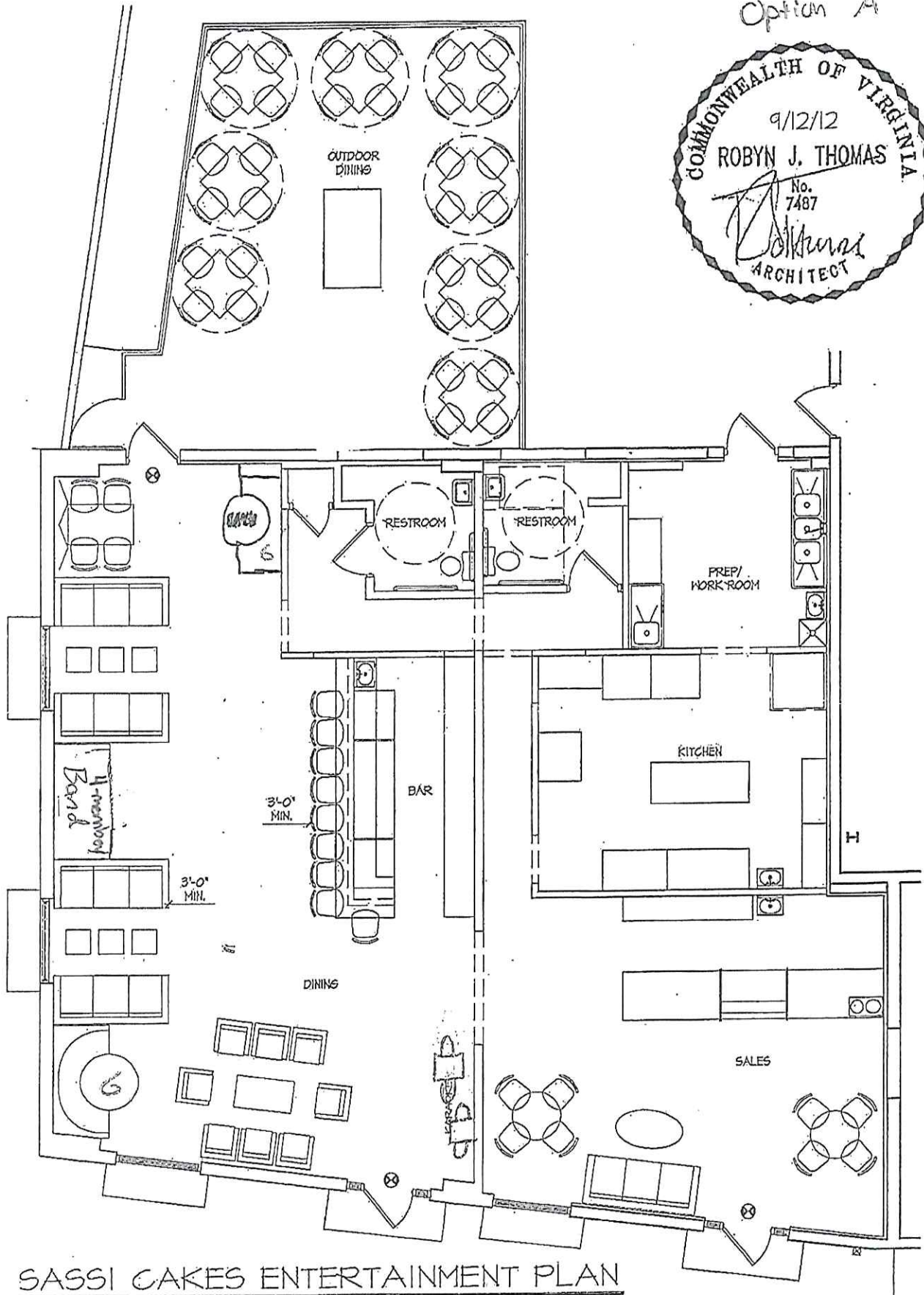
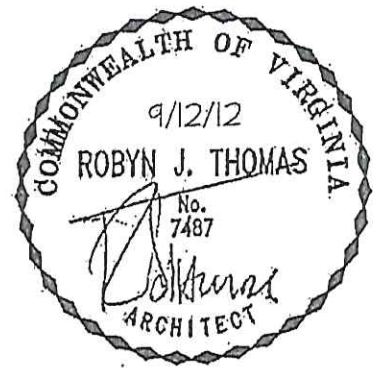
810 Union Street, Room 508

Norfolk, Virginia 23510

Telephone (757) 664-4752 Fax (757) 441-1569

(Revised July 2013)

Option A



SASSI CAKES ENTERTAINMENT PLAN

1/8" = 1'-0"

Option B/DJ

**Exhibit A – Floor Plan(s) Worksheet
Entertainment Establishment**

- o Complete this worksheet based for each floor plan submitted with application.
- o Floor plan(s) must be prepared by a registered design professional and include:
 - o Tables/seats
 - o Restroom facilities
 - o Bar
 - o Ingress and egress
 - o Standing room
 - o Disc Jockey/Band/Entertainment area)
 - o Outdoor seating
 - o Total maximum capacity (including employees)

1. Total capacity

a. Indoor

Number of seats (not including bar seats)

Number of bar seats

Standing room

44
- 10
= 0
4 member band

b. Outdoor

Number of seats

16

c. Number of employees

6

Total Occupancy

(Indoor/Outdoor seats, standing room and employees) = 80

2. Entertainment

List ANY type of entertainment proposed other than a 3 member live band, karaoke, comedian, or poetry reading.

Spoken word, Karaoke, jazz, belly dancers, D.J., Drag Queen
dancers, 4 piece band, Burlesque.

3. Will a dance floor be provided?

☒ Yes No

3a. If yes,

Square footage of establishment 2759

Square footage of dance floor 40

- o If a disc jockey is proposed, a dance floor must be provided.
- o If the dance floor is more than 10% of the square footage of the establishment, a Dance Hall permit is required.

DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT

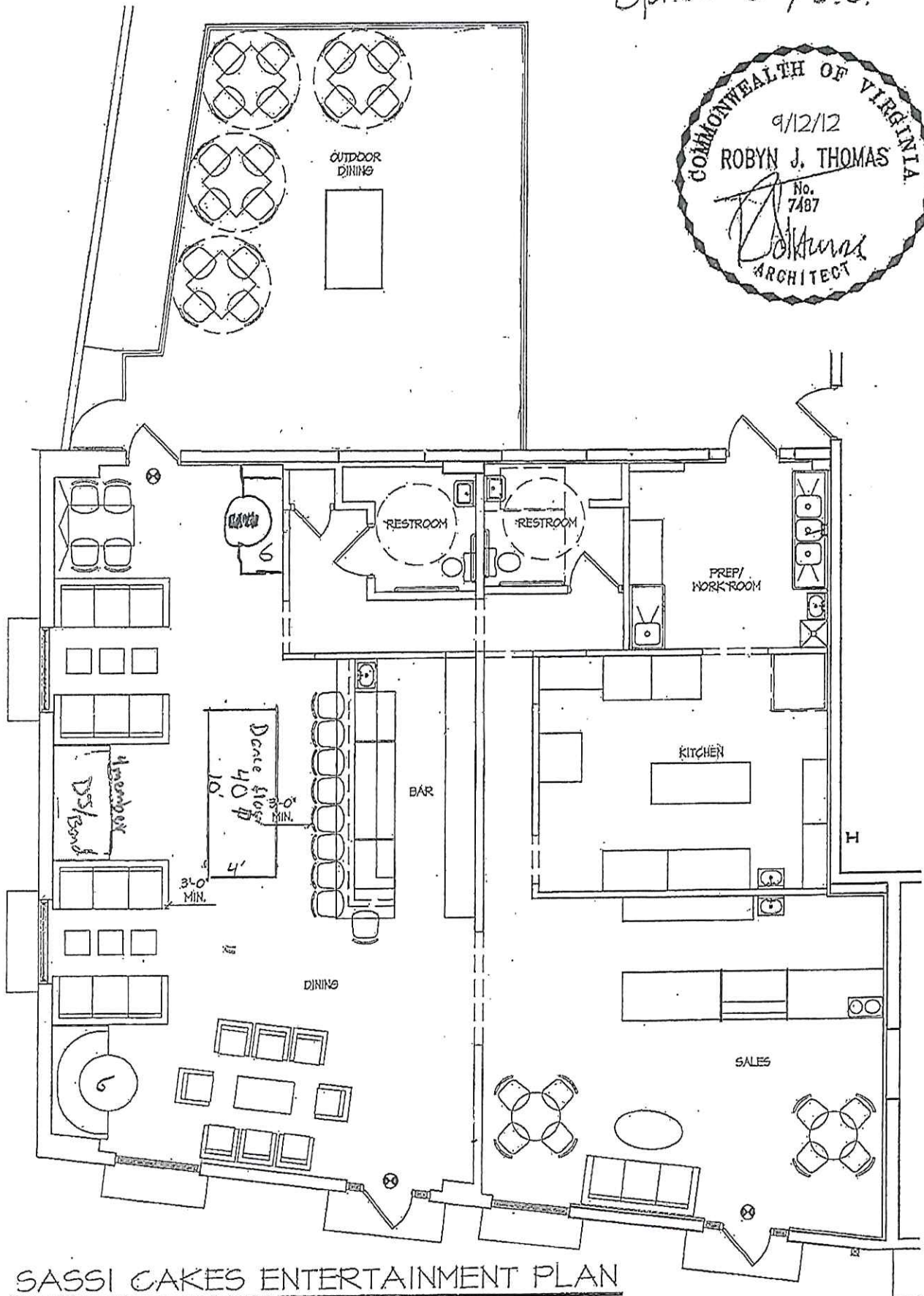
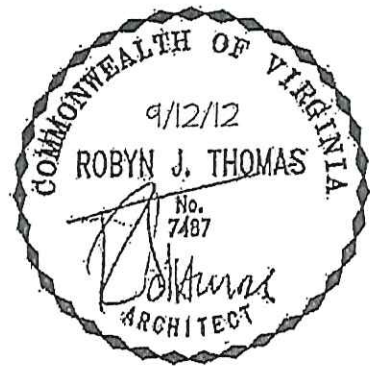
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(Revised July 2013)

Option B / D.3.



SASSI CAKES ENTERTAINMENT PLAN

1/8" = 1'-0"

**Exhibit A – Floor Plan(s) Worksheet
Entertainment Establishment**

Option C/

No Entertainment

- Complete this worksheet based for each floor plan submitted with application.
- Floor plan(s) must be prepared by a registered design professional and include:
 - Tables/seats
 - Restroom facilities
 - Bar
 - Ingress and egress
 - Standing room
 - Disc Jockey/Band/Entertainment area)
 - Outdoor seating
 - Total maximum capacity (including employees)

1. Total capacity

a. Indoor

Number of seats (not including bar seats)

Number of bar seats

Standing room

48
~~15~~ 10
0

b. Outdoor

Number of seats

36

c. Number of employees

5

Total Occupancy

(Indoor/Outdoor seats, standing room and employees) = 99

2. Entertainment

List ANY type of entertainment proposed other than a 3 member live band, karaoke, comedian, or poetry reading.

None

3. Will a dance floor be provided? _

☐ Yes ☒ No

3a. If yes,

Square footage of establishment _____

Square footage of dance floor _____

- If a disc jockey is proposed, a dance floor must be provided.
- If the dance floor is more than 10% of the square footage of the establishment, a Dance Hall permit is required.

DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT

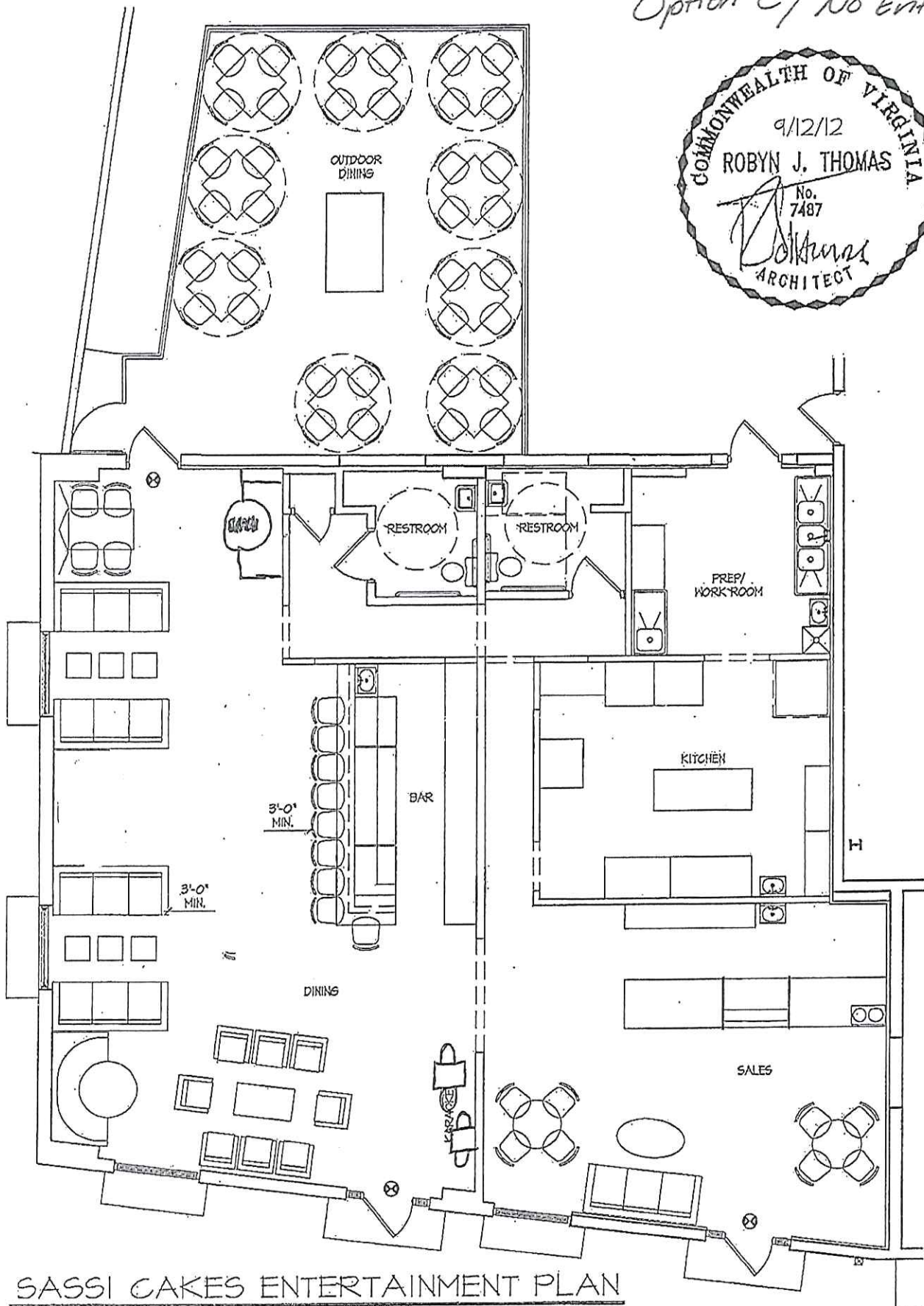
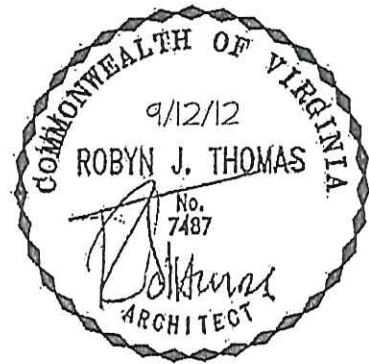
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(Revised July 2013)

Option C / No Entertainment



SASSI CAKES ENTERTAINMENT PLAN

1/8" = 1'-0"

Location Map

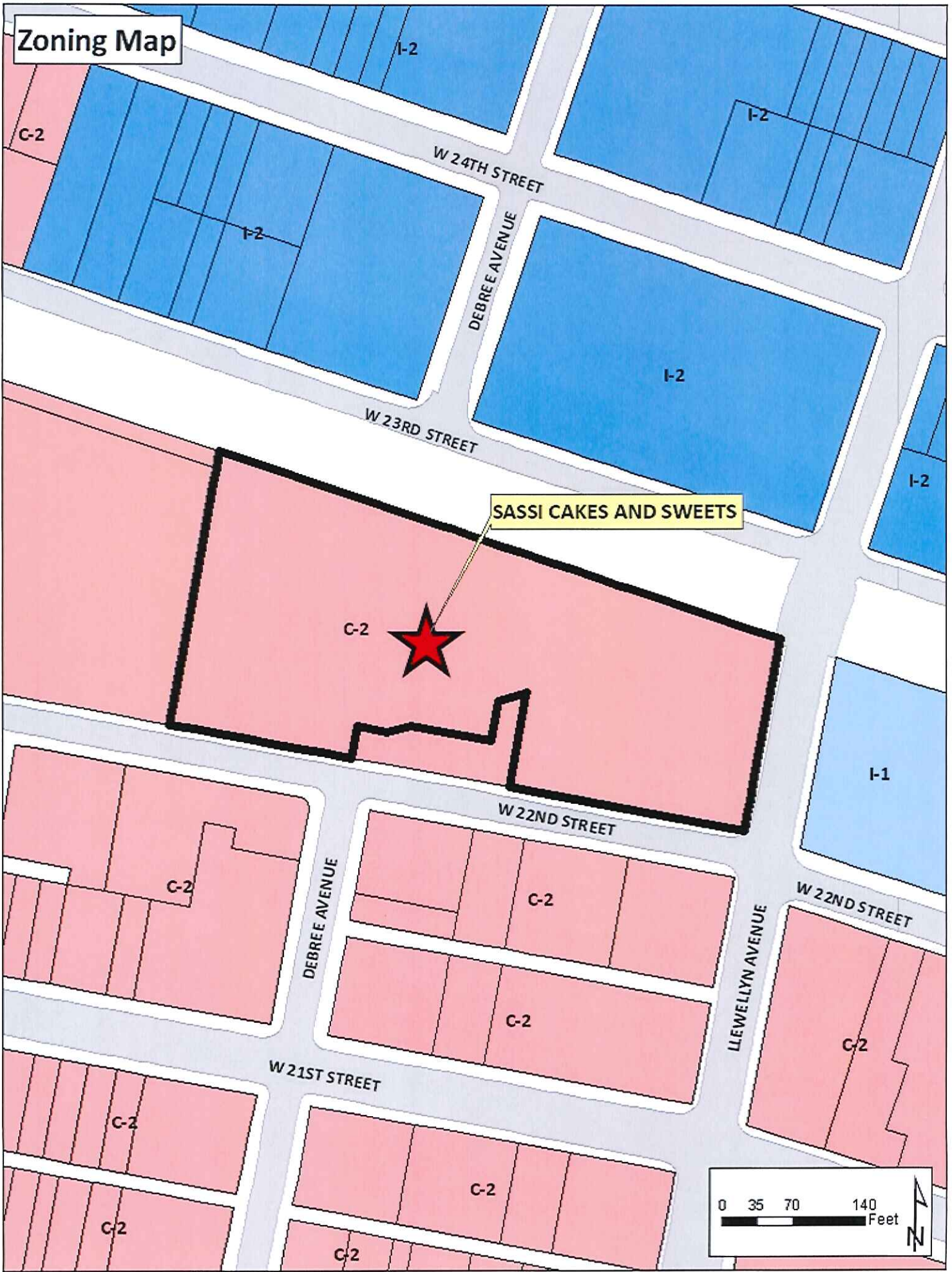


SASSI CAKES AND SWEETS

0 25 50 100 Feet



Zoning Map



ABC Uses Proximity Map





City of Norfolk

APPLICATION ADULT USE SPECIAL EXCEPTION ENTERTAINMENT ESTABLISHMENT

Date of Application: 9/28/2013

DESCRIPTION OF PROPERTY

Property location: (Street Number) 330 (Street Name) W 22nd St. suite 104^g 105

Existing Use of Property Eating and drinking

Current Building Square Footage 2759

Proposed Use Entertainment Establishment

Proposed Building Square Footage 2759

Trade Name of Business (If applicable) Sassi Cakes and Sweets

APPLICANT/ PROPERTY OWNER

1. Name of applicant: (Last) WADNOLA (MI) A (First) Stephanie

Mailing address of applicant (Street/P.O. Box): 3305 Georgie Court

(City) Chesapeake (State) VA (Zip Code) 23323

Daytime telephone number of applicant (757) 359-1902 Fax number () —

E-mail address of applicant: JSVBLU1207@yahoo.com

2. Name of property owner: (Last) Intemann (MI) — (First) Claus (Palace Station, LLC)

Mailing address of property owner (Street/P.O. box): 301 W 21st

(City) Norfolk (State) VA (Zip Code) 23517

Daytime telephone number of owner (757) 622-9991 Fax number () —

DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT

810 Union Street, Room 508

Norfolk, Virginia 23510

Telephone (757) 664-4752 Fax (757) 441-1569

Application
Entertainment Establishment
Page 2

CIVIC LEAGUE INFORMATION

Civic League contact: GNL -

Date(s) contacted: _____

Ward/Super Ward information: _____

REQUIRED ATTACHMENTS

- ✓ Check for \$265.00 made payable to Norfolk City Treasurer.
- ✓ 2 8½x14 copies of a survey or site plan drawn to scale showing:
 - Existing and proposed building structures
 - Driveways
 - Parking
 - Landscaping
 - Property lines (see attached example).
- ✓ 2 8½x14 copies of a floor plan drawn to scale showing seats, tables, bar, dance floor area, disc jockey area, and ingress and egress (see attached example).
- ✓ Completed Exhibit A, Description of Operations.
- ✓ Please provide a brief description of the business (i.e., # of employees, current locations, type of restaurant, etc...).

CERTIFICATION:

I hereby submit this complete application and certify the information contained herein is true and accurate to the best of my knowledge:

SIGNED:

Neil Newman
(Property owner or authorized agent signature)

9/28/2013
(Date)

SIGNED:

Stephanie Chabola
(Applicant signature)

9/28/2013
(Date)

DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT

810 Union Street, Room 508

Norfolk, Virginia 23510

Telephone (757) 664-4752 Fax (757) 441-1569

November 21, 2013

Henry Conde
President, Ghent Neighborhood League
P.O. Box 11431
Norfolk, VA 23517

Dear Mr. Conde:

The Planning Department has received an application to amend a previously granted Special Exception to operate an Entertainment Establishment on property located at 330 West 22nd Street, Suites 104-105. This item is tentatively scheduled for the December 19, 2013 City Planning Commission public hearing.

Summary

This request would allow Sassi Cakes and Sweets to increase operating hours for the bakery, and permit additional forms of entertainment.

	Prior	Proposed
Hours of Operation	11:00 a.m. until 2:00 a.m. Seven days a week	9:00 a.m. until 2:00 a.m. Seven days a week
Hours for the Sale of Alcoholic Beverages and Hours for Entertainment	11:00 a.m. until 2:00 a.m. Seven days a week	Unchanged
Seating (with dance floor)	N/A	54 seats indoors 16 seats outdoors 80 Total Capacity
Seating (without dance floor)	58 seats indoors 36 seats outdoors 100 Total Capacity	58 seats indoors 36 seats outdoors 99 Total Capacity
Entertainment	<ul style="list-style-type: none"> • Four member live band • Spoken word • Karaoke 	<ul style="list-style-type: none"> • Four member live band • Karaoke • Disc Jockey • Cultural Dance • Performance Dancing

If you would like additional information on the request, you may contact the applicant, Stephanie Wadnola, at (757) 321-6759 or you may telephone Matthew Simons on my staff at (757) 664-4750. A copy of the complete application is enclosed.

Sincerely,

A handwritten signature in black ink, consisting of a stylized 'G' followed by a long horizontal line that ends in a small arrowhead.

George M. Homewood, AICP, CFM
Acting Planning Director

cc: Vanessa Seals, Senior Neighborhood Development Specialist
Vanessa.Seals@norfolk.gov or (757) 823-4357

November 21, 2013

Jack Plomgren
President, Ghent Business Association
1611-B Colley Avenue
Norfolk, VA 23517

Dear Mr. Plomgren:

The Planning Department has received an application to amend a previously granted Special Exception to operate an Entertainment Establishment on property located at 330 West 22nd Street, Suites 104-105. This item is tentatively scheduled for the December 19, 2013 City Planning Commission public hearing.

Summary

This request would allow Sassi Cakes and Sweets to increase operating hours for the bakery, and permit additional forms of entertainment.

	Prior	Proposed
Hours of Operation	11:00 a.m. until 2:00 a.m. Seven days a week	9:00 a.m. until 2:00 a.m. Seven days a week
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If you would like additional information on the request, you may contact the applicant, Stephanie Wadnola, at (757) 321-6759 or you may telephone Matthew Simons on my staff at (757) 664-4750. A copy of the complete application is enclosed.

Sincerely,

A handwritten signature in black ink, appearing to read 'G. Homewood', followed by a long horizontal line extending to the right.

George M. Homewood, AICP, CFM
Acting Planning Director

cc: Vanessa Seals, Senior Neighborhood Development Specialist
Vanessa.Seals@norfolk.gov or (757) 823-4357